

SECRET

AUG 25 1950

MEMORANDUM TO: General Counsel, Legal Staff
FROM: Management Officer
SUBJECT: Distribution Lists

DRAFT

A. Proposed Administrative Instruction

**ADMINISTRATIVE INSTRUCTION
NO.**

SUBJECT: Distribution of Agency Regulations.

In the interest of efficiency and economy of operations the following new schedule for distribution of Agency Regulations is hereby established:

- Distribution No. 1 - DCI, Deputy Director, Executive, Deputy Executive, Assistant Directors and Staff Chiefs.
- Distribution No. 2 - Those listed in Distribution No. 1 plus all Staffs and Divisions of organizational components.
- Distribution No. 3 - Those listed in Distributions No. 1 and No. 2 plus all Division Staffs, Branches and Sections for routing and initialing by all Washington Area personnel.
- Distribution No. 4 - To be distributed to each employee in the Washington Area.
- Distribution No. 5 - To be distributed to each employee of CIA.
- Distribution No. 6 - Limited (determined for each Regulation).

FOR THE DIRECTOR OF CENTRAL INTELLIGENCE:

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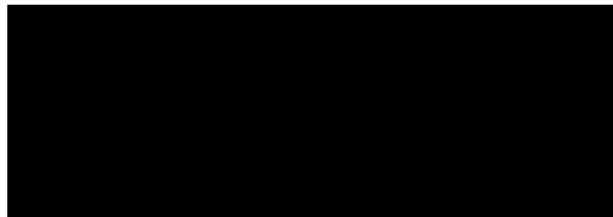
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B. The following distribution has been determined for your organization:

#1	#2	#3	#4	#5
2	2	2	12	12

It is requested that you notify this Staff via telephone of your concurrence or comments.

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